



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**January - April 2022
Supplement**

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 20 December 2021

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Neil Fawcett</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Tim Bearder</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Jenny Hannaby</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Equality <i>Councillor Mark Lygo</i>	Public Health; Covid Renewal; Voluntary Sector; Equalities

The Forward Plan

Cabinet Meeting

18 January 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>HIF1 - Amendments to the Grant Determination Agreement (Ref: 2021/221)</p> <p>To seek approval of the amendment to grant determination agreement (GDA) with Homes England and delegation to officers and to note:</p> <ul style="list-style-type: none"> - progress made and changes to the scheme programme; and - requirement for CPO process to follow GDA changes 	Cabinet (18 January 2022)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 21/12/2021 to 18/01/2022. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Tom Shuttleworth, A40 Programme Lead Tel: 07908 059132	Corporate Director Environment & Place
<p>Outline Proposal to Lease Council Land (Ref: 2021/241)</p> <p>To consider proposal and fully understand implications of such a proposal.</p>	Cabinet (18 January 2022)	No	Yes - Category 3 - Commercially Sensitive - Annex	N/A		Cabinet Member for Finance	Steve Jorden, Corporate Director - Commercial Development Assets & Investments Tel: 07881 588887	Corporate Director - Commercial Development, Assets and Investment

Cabinet Member Meeting

Cabinet Member for Public Health & Equality – Cllr Mark Lygo

18 January 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Budget Approval for SWOP Equipment Supply & Sharps' Waste Collection Service <i>(Ref: 2021/224)</i></p> <p>To seek approval for a service budget to increase due to prevailing market conditions.</p>	<p>Cabinet Member for Public Health & Equality <i>(18 January 2022)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>Yes – Category 3 – Commercially Sensitive - Report</p>	<p>N/A</p>		<p>Cabinet Member for Public Health & Equality</p>	<p>Sam Casey-Rerhaye, Health Improvement Practitioner Tel: 07554 103567</p>	<p>Corporate Director of Public Health & Wellbeing</p>



Forward Plan January - April 2021

Notice of Change of Date for an Item for the Cabinet

Notice is hereby given that the item set out below for consideration by Cabinet on 18 January 2022 is not in the Forward Plan for that date.

The item was scheduled to go to Cabinet on 21 December 2021.

The decision for Cabinet is delayed, in order to complete due diligence work underway for the scheme.

Cabinet, 18 January 2022

HIF1 – Amendments to the Grant Determination Agreement (GDA)

To seek approval of the amendment to grant determination agreement (GDA) with Homes England and delegation to officers and to note:

- progress made and changes to the scheme programme; and
- requirement for CPO process to follow GDA changes.

Decision Maker and Target Date: **Cabinet, 18 January 2022**

Key Decision: Yes – Affects more than one division

Exempt Information: No

Consultations: N/A

Report By: Corporate Director Environment & Place

Contact: Tom Shuttleworth, Programme Lead (A40) Tel: 07908 0059132
Ref: 2021/221

Anita Bradley

Director of Law & Governance and Monitoring Officer
Oxfordshire County Council & Cherwell District Council

20 December 2021



Forward Plan January - April 2022

Notice of Additional Item for the Cabinet

Notice is hereby given that the item set out below for consideration by the Cabinet on 18 January 2022 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet on 18 January 2022 as the proposal is time sensitive due to commercial need and external critical timescales that need to be met if proposal was supported.

There is also a need to understand all the implications of such a proposal for the use of Council land before the decision report in March, February would be too late to undertake the engagement piece and analyse the feedback for the March report.

Cabinet, 18 January 2022

Outline Proposal to Lease Council Land

To consider proposal and fully understand implications of such a proposal.

Decision Maker and Target Date: **Cabinet, 18 January 2022**

Key Decision: No

Exempt Information: Yes – Category 3 – Commercially Sensitive - Annex

Consultations: N/A

Report By: Corporate Director Commercial Development, Assets and Investment

Contact: Steve Jorden, Corporate Director Commercial Development, Assets and Investment Tel: 07770 867896 Ref: 2021/241

Anita Bradley
Director of Law & Governance and Monitoring Officer
Oxfordshire County Council & Cherwell District Council

20 December 2021



Forward Plan January - April 2022

Notice of Additional Item for Cabinet Member for Public Health & Equality

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Public Health & Equality is not currently in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet Member for Public Health & Wellbeing on 18 January 2022 as the tender process needs to be completed as soon as possible.

Cabinet Member for Public Health & Equality – 18 January 2022

Budget Approval for SWOP Equipment Supply & Sharps' Waste Collection Service

To seek approval for a service budget to increase due to prevailing market conditions.

Decision Maker and Target Date: **Cabinet Member for Public Health & Equality – 18 January 2022**

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: Yes – Category 3 – Commercially Sensitive - Report

Consultations: N/A

Report By: Corporate Director of Public Health & Wellbeing

Contact: Sam Casey-Rerhaye, Health Improvement Practitioner Tel: 07554 103567 Ref: 2021/224

Anita Bradley
Director of Law & Governance and Monitoring Officer
Oxfordshire County Council & Cherwell District Council

20 December 2021